

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: May 11, 2010
Date of Transcription: June 22, 2010
Transcribed by: Janet Wilson

1. **CALL MEETING TO ORDER BY CHAIRMAN**

2. **ROLL CALL**

Selectmen Present: M. Jane Donahue, Chairman
Walter B. Cruz, Sr. Clerk
Brenda Eckstrom
Cara A. Winslow
Stephen M. Holmes, absent

Also present: Mark J. Andrews, Town Administrator

3. **ANNOUNCEMENT**

May Day is Monday, May 17th at 7:00 pm, at the Old Meeting House for more information call 508-273-0069.

There will be a Charity Buffet on Friday, May 28th from 6pm – 10pm at the Elks Lodge for an evening of delight with music by the Moonlighters. For more information or tickets email gaines475@aol.com or call 508-295-7495.

On Sunday there will be a fundraiser for Katie Tropeano who was injured in an auto accident and has spent many weeks in Boston and is currently undergoing rehab and the fundraiser will be held at Hong Kong Island from 4pm to 8pm tickets are \$20 and are available thru George Barrett, Susan Pizzolato, Cindy Parola and also tickets will be available at the door.

Selectman Donahue recognized Yvonne Stone with a plaque for all her years of dedicated service as a volunteer for the Town.

4. **CITIZENS PARTICIPATION** (none)

5. **CONSENT AGENDA**

Authorization to sign bills, and documents, etc

MOTION: Selectman Cruz moved the board to approve payment to CDM in the amount of \$29,140.00 dated December 22, 2009 for Professional engineering services for designing sewers in seven remaining priority areas in the Town of Wareham in accordance with our agreement dated August 15, 2006 amendment no 2 dated November 13, 2007, amendment no. 3 dated July 15, 2008, amendment no. 4 dated January 27, 2009, amendment no. 5 dated March 24, 2009 and amendment no. 6 dated June 30, 2009 Invoice # 80333652/22. Selectman Eckstrom seconded.

VOTE: 4-0-0 (unanimous)

6. TOWN ADMINISTRATOR'S REPROT

HAZARDOUS WASTE CLEAN UP: Mr. Andrews wanted to report that on Saturday, May 1, 2010, our planned Hazardous Waste Clean Up was a huge success. We filled two large dumpsters and over 100 residents used this valuable service.

HEALTH FAIR: Monday, May 10, 2010, from 10AM-2PM the Board of Health had their annual Employee Health Fair, which included invitations to all Boards, Committees, Commissions, Fire and Water department personnel. Included were health screenings, chiropractic exams, ear exams, spine checks, body and fitness checks, etc. The ever-popular Food Court featured foods from several area eateries (see attached flyer for complete listing). Other than with a qualifying event, this is also the only time employees can make any changes to their health care coverage, such as switching providers. Typically new rates are also announced at this time.

MOCK OUI: On Tuesday, May 11, 2010, at 9:15AM (rain date May 19), a mock accident will be staged at the Wareham High School. This will be conducted by members of the Wareham High School SADD (Students Against Destructive Decisions), Chapter, the school's AV department, Wareham Community TV, and Wareham Police, Fire, and EMS departments. The simulation will "work" the crash as an actual emergency. The fire department will perform a vehicle rescue, paramedics providing emergency treatment, and police conducting a field sobriety test. The crash vehicle will be provided by Robertson's Auto and the Chapman, Cole and Gleason Funeral Home will provide a hearse. Weather permitting, Boston Med Flight will provide a medical helicopter.

CRANBERRY COMMONS TASK FORCE: Our Committee has worked hard to assist Mr. Peter Ferri to complete Phase I (Secure Site and Demolition). On Tuesday, May 4, 2010, a demolition permit was issued to Mr. Ferri and Demolition began Thursday, May 5, 2010. The Task Force has met with Mr. Ferri and we are closing in on Phase I being completed.

SAFE SUMMER PROGRAM COMMITTEE AND LIFEGUARD PROGRAM

UPDATE: On Wednesday, May 5, 2010, I convened a working group including Chief Richard Stanley, Myles Burke, Director of Inspectional Services, Marcia Griswold, Council on Aging Director, Michael Parola, Harbormaster, and Robert Ethier, Board of Health Agent, to review plans for our new Lifeguard/Public Safety Program called, "Safe Summer." This working group will complete the program development of our lifeguards, parking attendants, harbor patrol and summer special police, and our newly formed Citizens Participation Partnership. This new working group has planned for an integrated plan for improved citizen services at our beaches and parking lots. Our efforts centered upon better coordination of Departments, enhanced communications and public safety. We are planning an orientation program for our Safe Summer Wareham Program.

MONTHLY CRIME AND ACTIVITY REPORT: Included with this week's materials is Chief Stanley's April 2010 Monthly Crime and Activity Report for the Board's information.

SRPEDD ANNUAL MEETING: We received a flyer for SRPEDD's annual meeting, scheduled for Wednesday, May 26, 2010, at Benjamin's in Taunton. Reservations need to be in by May 20, 2010, and are \$35.00/person.

POLICE DEPARTMENT POLICIES AND PROCEDURES: Proposed Policies and Procedures were handed out at the Board's meeting April 27, 2010. The Board was asked to submit any corrections or comments by Wednesday, May 5, 2010, so they could be addressed at the Board's meeting May 11, 2010. Based upon review and comments received, the following changes/corrections that have been made by Officer Fihlman:

Chapter 61 "Tow Company / Operators" has been changed to Chapter 61A

Chapter 61 "Towing / Inventory" has been changed to Chapter 61B

Chapter 16 "Special Police Officers" has been changed to Chapter 16A

Chapter 16 "Seasonal Police Officers" has been changed to Chapter 16B

Page 2 of Seasonal Police Officers policy first bullet, after the words "set forth in", add the word "Chapter 32". On page 4, after the words "WPD Special Police Policy" add Chapter 16A" Spelling error on page 3 (house changed to hours) of Towing / Inventory Policy has been corrected

Regarding the duplication of Chapter numbers, according to Officer Fihlman, the Mass Police Accreditation Commission (MPAC) standards that we are adhering to, reference Chapter numbers that sometimes will have similar but different subject matter that fall under the same Chapter number. They are differentiated in the block "References: Accreditation Standards" on the Policy and Procedures cover page.

Officer Fihlman fully understood that it can be confusing and he has clarified those Chapters by adding an "A" or a "B" etc. where those standards fall under the same number.

Thank you very much for your input on these Policies and Procedures, as it is important that we have a quality product that can be understood by everyone.

7. LICENSES AND PERMITS

(none)

8. TOWN BUSINESS

Liaison to boards, committees and commission

Note: Selectman Donahue asked that this be postponed until the next meeting

Any town business

Selectman Winslow questioned why the Director of Inspectional Services position was advertised for \$51,000 and when Mr. Burke was appointed he was appointed at \$75,000 and stated that the town received 10 applications at the advertised rate and does not believe that all the applicants understood that there was room to negotiate on the salary. Selectman Winslow stated that her biggest concern is that when they post for a job and they put a dollar figure on them that people understand that is the dollar amount that the town is prepared to pay so that the town does not have people applying and then attempting to negotiate. Mr. Andrews stated that they have had two retirements over the past 6 months and he would like to give more additional goals and responsibilities to this area to include more activity in inspections and making sure that they get enforcements down. Another goal is to modernize the area to get to a point to use technology to their advantage such as hand held devices in the field and getting a lot of the paper out of the system. Another goal is that when working with restaurants, and

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businesses and hotels and motels that they understand their responsibilities and that outreach effort wasn't something that he saw happening during his tenor here. Mr. Andrews believes that he was within the grade of wages that the board felt.

Selectman Winslow asked what happens now with Charter Review Committee. Selectman Donahue stated that the Committee did state that if their plan weren't voted favorably at Town Meeting then they would come back before the board with plan B.

Present before the board: Alan Slavin, Charter Review Committee member
Mr. Slavin stated that the way the Charter reads is that the Board of Selectmen select a Committee, there is nothing in the Charter that states when the Charter ends and it does end when their appointment is up in November 2010. Mr. Slavin the Charter Review will come before the Fall Town Meeting with another proposal. Mr. Slavin stated that once they are done in November that will be it for 10 years.

9. SEWER BUSINESS

Sewer user fee abatement requests: Account 735508, 2 West Central Avenue; Account 735337, 20 Highland Avenue and Account 743960, 1 Express Drive

MOTION: Selectman Eckstrom moved the board to approve abatement request for account 735508, 2 West Central Avenue in the amount of \$1226.40 against the FY 10 sewer usage bill. Selectman Winslow seconded.

VOTE: 4-0-0 (unanimous)

MOTION: Selectman Winslow moved the board to approve abatement request for \$97.32, 20 Highland Avenue Account # 735337 \$ 97.32. Selectman Cruz seconded.

VOTE: 4-0-0 (unanimous)

MOTION: Selectman Winslow moved the board to approve the abatement request for \$292.00, Account # 743960, 1 Express Drive. Selectman Cruz seconded.

VOTE: 4-0-0 (unanimous)

Town of Bourne Usage Fee – 4th Quarter Billing

MOTION: Selectman Cruz moved to approve the Town of Bourne Usage Fee 4th quarter in the amount of \$62,706.73. Selectman Winslow seconded.

VOTE: 4-0-0 (unanimous)

10. LIAISON REPORTS

(none)

11. ADJOURNMENT

MOTION: Selectman Winslow moved to adjourn. Selectman Cruz seconded.

VOTE: 4-0-0 (unanimous)

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,

Janet Wilson

Department Assistant

SELECTMEN/SEWER COMMISSIONERS MEETING – 5-11-10 (CONT'D)

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: ***Walter B. Cruz, Sr.*** Clerk

Date Signed: 7-13-10

Date sent to the Town Clerk: 9-10-10